



# KABINDRA BASUMATARY

Assistant Computer Teacher

15 August 2002

Chirang, Assam

## Reach Me At

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+91 6000537626

## WORK EXPERIENCE

Assistant Computer Teacher Techno IT Institute-Kokrajhar 2025 (Present)

## EDUCATION

Bachelor of Science in Statistics (B.Sc.)	→	BODOLAND UNIVERSITY	→	2025
Higher Secondary (H.S.)	→	AHSEC	→	2021
High School Leaving Certificate (H.S.L.C.)	→	SEBA	→	2018

## SKILLS SUMMARY

- Technical Skills.
- Microsoft Office Suite: (Word, PowerPoint, Excel).
- Design & Multimedia Tools (Adobe Photoshop, CorelDRAW, Adobe Illustration, Wondershare Filmora.)
- Tally Prime/ Tally ERP 9 (Accounting, GST, Inventory, Payroll).
- Operating System Installation, Dual Installation, Upgrading and Troubleshooting.
- Software installation and Troubleshooting.
- Computer Hardware building, upgrading and troubleshooting.
- Disk Management, Driver Management.
- Frontend Developer Skills (HTML5, CSS3, Bootstrap, JavaScript).
- Basic Programming & Scripting Languages (C/C++, Python, Java, PHP, MySQL Database).
- Basic Networking Skills (IP Address Configuration, LAN/WLAN setup, DHCP basics, Wi-Fi access point configuration, and basic networking troubleshooting).
- Touch Typing Speed: 50+ WPM.

## CERTIFICATES

Certificate course in Advanced Excel	→	(STP Computer Education, Online)	→	September 2023
Advance Diploma in Computer Application (ADCA)	→	(National Systems, Kokrajhar)	→	November 2024
Certificate Course in Hardware and Networking	→	(Don Bosco Institute, Guwahati)	→	March 2025
Diploma in Web Development Course	→	(STP Computer Education, Online)	→	April 2025

## PERSONAL DETAILS

- |  |                                   |                       |
|--|-----------------------------------|-----------------------|
| ✓ <b>Father's name:</b> Nakul Basumatary | ✓ <b>Village:</b> No 1 Jamunaguri | ✓ <b>P.O.:</b> Betini |
| ✓ <b>Mother's Name:</b> Rani Basumatary  | ✓ <b>Dist.:</b> Chirang           | ✓ <b>Pin:</b> 783393  |

## LANGUAGE KNOWN

English  Hindi  Assamese  Bodo

I hereby declare that the above information is true to the best of my knowledge and belief.

Place: Kokrajhar

Kabindra Basumatary